

# San Mateo County Harbor District Board of Harbor Commissioners

## Special Meeting Minutes

November 16, 2015

6:00 p.m.

Sea Crest School, Think Tank, Room #19

901 Arnold Way

Half Moon Bay, CA 94019

All Harbor District Commission meetings are recorded and posted at [www.PacificCoast.tv](http://www.PacificCoast.tv) within 24-48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

### A.) Roll Call

#### Commissioners

Tom Mattusch, President

Vacant, Vice President

Robert Bernardo, President

Pietro Parravano, Treasurer

Sabrina Brennan, Commissioner

#### Staff

Steve McGrath, General Manager

Vacant, Director of Finance

Marcia Schnapp, Interim Administrative Services Manager

Vacant, Harbor Master

Melanie Hadden, Temporary Deputy Secretary

Steven Miller, District Counsel

### B.) Public Comments/Questions –

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the

District, 504 Avenue Alhambra, 2<sup>nd</sup> Floor, El Granada, CA 94018 or online at [www.smharbor.com](http://www.smharbor.com).

Leonard Woren – Commented on incompatible office.  
John Ullom – Made comments regarding likely outcome.  
(12:18)

## **C.) New Business**

- 1 TITLE: Appointment to Vacancy on the San Mateo County Harbor District Board of Commissioners.  
REPORT: McGrath/Memo  
PROPOSED ACTION: The Commission will interview candidates and may make an appointment to the existing vacancy.

### **Candidates:**

(20:51)

James Lee Han (43:35)

Edmundo Larenas (1:04:39)

Virginia Chang Kiraly (1:25:41)

Eliza Manchester (1:46:42)

Bud Ratts (2:07:48)

Brian Rogers (2:33:32)

Each candidate was interviewed for 20 minutes and were asked questions that were compiled by the existing Commissioners. Each Commissioner was allowed to bring a maximum of 3 questions with no follow up questions.

### **Questions from Commissioners:**

#### **Tom Mattusch**

1. What do you see as two challenges facing the Harbor District? How would you work to overcome those and what would you strive towards?
2. Everyone brings unique strengths to organizations. What are your unique strengths and how will they benefit the SMCHD? Give us an example.
3. Tell us about a time you used a group setting to solve a problem using the S.T.A.R. approach. Situation, Task, Action, Result. Describe the **Situation** or **Task** that existed, the **Action** you took and the **Result** that produced.

## **Robert Bernardo**

1. What Skill Set would you bring to complement the current Board?
2. Please provide an example of a time when you displayed Team Work on a Board or a major project. Go through the specific steps, explain your specific role, and describe the outcome.
3. What do you think is the Harbor District's top priority?

## **Pietro Parravano**

1. The San Mateo County Harbor District operates two facilities: Oyster Point Marine/Park and Pillar Point Harbor. Please list three assets for each facility.
2. The San Mateo County Harbor District has unique educational and outreach opportunities due to its location near distinct bodies of water that possess many valuable resources and marine related species. Please explain the scope of educational and outreach opportunities that you would like to pursue that would enhance the magnitude and importance of each facility to the public.
3. Managing harbors and marinas require constant maintenance due to its frequent usage, extreme types of weather and its proximity to harsh environmental factors. What are your priorities for maintaining the infrastructure of each facility to ensure safe, accessible and reliable facilities?

## **Sabrina Brennan**

- 1) What is your opinion of the County or another agency absorbing the Harbor District's responsibilities? Please provide a detailed response that explains the reasons for your position regarding dissolution. Should the Harbor District continue managing Oyster Point Marine? Why or why not? Please explain the financial benefits for the Harbor District in continuing the JPA.
- 2) Please describe your familiarity with the San Mateo County LAFCo Municipal Service Reviews and Civil Grand Jury reports in regards to the Harbor District. What specific points do you agree with and what specific points do you disagree with in the recent LAFCo review and the Grand Jury report?
- 3) Are you currently serving as an elected or appointed representative in San Mateo County? If so what agency and what date was your most recent election or appointment? If you are currently serving a term as an elected or appointed representative are you prepared to step down from your current position and commit focused attention on the Harbor District? If not how will you juggle serving on two boards simultaneously.

**Public Comment:**

(2:33:38)

Shaunn Cartwright – Informational

(2:36:58)

**Action:** Motion by Parravano to appoint Kiraly, second by Bernardo. Brennan commented that we don't have to second in this process. Mattusch stated that we just need three votes to declare a new appointment.

Ayes: Bernardo, Parravano

Nays: Brennan, Mattusch

(2:37:54)

**Action:** Motion by Mattusch to appoint Larenas

Ayes: Brennan, Mattusch

Nays: Bernardo, Parravano

(2:38:23)

**Action:** Motion by Bernardo to appoint Kiraly

Ayes: Bernardo, Parravano

Nays: Brennan, Mattusch

(2:39:06)

**Action:** Motion by Brennan to appoint Ratts

Ayes: Brennan

Nays: Bernardo, Parravano, Mattusch

**Action:** Motion by Parravano to appoint Kiraly

Ayes: Bernardo, Parravano

Nays: Brennan, Mattusch

**Action:** Motion by Brennan to appoint Han

Ayes: Brennan

Nays: Bernardo, Parravano, Mattusch

**Action:** Motion by Bernardo to appoint Kiraly

Ayes: Bernardo, Parravano

Nays: Brennan, Mattusch

**Action:** Motion by Mattusch to appoint Larenas

Ayes: Brennan, Mattusch

Nays: Bernardo, Parravano

**Action:** Motion by Parravano to appoint Kiraly

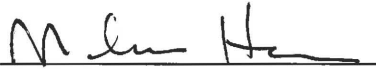
Ayes: Bernardo, Parravano, Mattusch

Nays: Brennan

Temporary Deputy Secretary Hadden administered the Oath of Office to San Mateo County Harbor Commissioner Virginia Chang Kiraly.

**D.) Adjournment**

Meeting was adjourned. The next scheduled meeting will be held on November 18, 2015 at Municipal Services Building, 33 Arroyo Drive, South San Francisco, CA 94080 at 6:30 p.m.



Melanie Hadden  
Temporary Deputy Secretary



Tom Mattusch  
President